

**Statement of the SPC Social Science Department's
Government/Political Science Division for GOVT 2305
Common Course Syllabus**

*(As required by the Texas Legislature and Texas Higher Education Coordinating Board and
approved by Texas Higher Education Coordinating Board and SPC)*

Department: Social Sciences

Discipline: Government

Course Number: GOVERNMENT 2305

Course Title: Federal Government (Federal Constitution and Topics)

Credit: 3 Lecture, 0 Lab

Satisfies a core curriculum requirement? Yes, Social Science and ALL Undergraduate Degrees

Prerequisites: TSI compliance in Reading

Available Formats: Conventional, INET, ITV

Campus: Levelland, Reese, ATC, Plainview Textbook:

Varies according to instructor.

Course Specific Instructions: Each instructor will attach his/her course with specific instructions.

Course Description: This course is a survey of fundamental principles of political science, including the American system of government and the origins and development of the constitutions of the United States. This course satisfies the Legislative requirements for teacher certification.

Course Purpose: Government 2305, as taught at South Plains College, is a reading intensive course designed to acquaint the learner with the origin and development of the US Constitution, structure and powers of the national government including the legislative, executive, and judicial branches, federalism, political participation, the national election process, public policy, civil liberties and civil rights. This course meets the statutory requirements as set forth by the State of Texas.

Approval Number: 45.1002.51 25

Course Requirements: To maximize a student's potential to complete this course, he/she should attend all class meetings, complete all homework assignments and examinations in a timely manner, and complete all other projects or papers as assigned in the instructor's specific instructions.

Course Evaluation: See the instructor's course information sheet for specific items used in evaluating student performance.

Attendance Policy: Whenever absences become excessive and in the instructor's opinion, minimum course objectives cannot be met due to absences, the student will be withdrawn

from the course. Each instructor will have additional information about attendance on his/her course information sheet.

Student Learning Outcomes (SLO):

Students who have completed this course will be expected to:

1. Explain the origin and development of constitutional democracy in the United States.
2. Demonstrate knowledge of our federal system.
3. Describe separation of powers and checks and balances in both theory and practice.
4. Demonstrate knowledge of the legislative, executive, and judicial branches of the federal government.
5. Evaluate the role of public opinion, interest groups, and political parties.
6. Analyze the election process.
7. Describe the rights and responsibilities of citizens.
8. Analyze issues and policies in U.S. Politics.

Fundamental Component Areas (FCA):

Students will be expected to perform satisfactorily in four FCA.

1. Critical Thinking Skills – to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information by:
 - a. Generating and communicating ideas by combining, changing, or reapplying existing information,
 - b. Gathering and assessing information relevant to a question,
 - c. Analyzing, evaluating, and synthesizing information.
2. Communication – to include effective development, interpretation and expression of ideas through written, oral or visual communication by:

Developing, interpreting, and expressing ideas through written, oral, or visual communication.
3. Social Responsibility Skills – to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities by:
 - a. Demonstrating intercultural competence,
 - b. Identifying civic responsibility,
 - c. Engaging in regional, national, and global communities.
4. Personal Responsibility – to include the ability to connect choices, action, and consequences to ethical decision-making by:
 - a. Reading, understanding and affirming agreement and acceptance of principles, guidelines and requirements set forth in the “Statement of Personal Responsibility of Students” (Attached)
 - b. Evaluating choices and actions and relating consequences to personal decision-making
 - c. Accepting personal responsibility for decisions and actions taken or not taken

Nelson Course Syllabus GOVT 2305
Federal Government (Federal Constitution and Topics)

Course Description

Origin and development of the U.S. Constitution, structure and powers of the national government including the legislative, executive, and judicial branches, federalism political participation, the national election process, public policy, civil liberties and civil rights.

Instructor

Ms. Be Nelson, M.A.

Email

hnelson@southplainscollege.edu

Office Location & Hours

Room AD132, Levelland campus

(806) 716-2466 (office)

M/W 11AM – NOON

T/TH 2:20PM – 4:20PM

F 9AM – 11AM

You may email to schedule a video conference.

Course Resources:

O'Connor, Karen, and Larry J. Sabato, *American Government: Roots and Reform 2020 Presidential Election, 14th Edition*. New York (2020): Pearson

TexBook Syllabus Statement:

This course is part of your TexBook program, which means you don't need to purchase a textbook or access code for this course. TexBook is the required content (either an eBook or online Courseware) for your course, and is provided for you via the Bibliu platform from Day 1 of class.

- Cost of TexBook: this required content is provided as part of a Program called 'Inclusive Access', which means that content is provided for you at the lowest price available from the publisher. The cost for this is included in your tuition.
- How to access your digital content via Bibliu: you can access your material via the Bibliu link inside your Blackboard Course, or directly via the Bibliu app. If you have issues with this, please contact your professor, the Bookstore Manager or Bibliu Support (see below).
- The Bibliu platform: you can use the Bibliu platform to enhance your learning experience, with features including: highlighting, notes and reading text aloud. For more details and support on how to use Bibliu, please visit the [BibliU support pages](#), or contact Bibliu support via the email: support@bibliu.com
- Opting out: you can Opt-Out of the TexBook Program, up until the Opt-Out deadline, via the banner displayed when you open the Bibliu platform. Remember that Opt-Out deadlines vary by term, and if you choose to Opt-Out you will lose access to this low-price option, and will need to purchase the content through a different method. If you opt-Out, the fee will be refunded to your account.

Useful contacts:

1. Bookstore Manager: Christian Bruno - christian.bruno@bibliu.com
2. Bookstore Text Coordinator: Trish Wells - patricia.wells@bibliu.com
3. Bibliu Support: email support@bibliu.com

Additional Reading Materials: Instructor will provide additional readings from a variety of sources including current event articles.

Course Structure: This course will include videos, assigned supplemental readings, assignments, and tests. All materials, including the class required textbook, will be accessible through Blackboard, or provided in class.

Attendance: Regular attendance is mandatory; attendance will be taken each class. It is in **your best interest** to attend class regularly and on time. Material that will be covered in class goes beyond the assigned reading and many questions that will be on exams come exclusively from lectures rather than just the book. If you miss a class, **you and you alone** are responsible for finding out what you missed from a classmate buddy or from what is posted on Blackboard. I do not repeat lectures in office hours or provide PowerPoints online. An absence is defined as failing to attend class, missing 15 or more minutes of class, or leaving class without the instructor's approval. Additionally, a student accrues an absence each time he or she accumulates a total of three late arrivals (i.e. 5+ minutes late). Whenever feasible, students should let the instructor know about expected absences as soon as possible.

Students who have approved absences for athletic or other school approved activities should provide a schedule within the first two weeks. Students who miss classes or exams due to verifiable circumstances such as medical emergencies should provide the documentation to the professor or facilitator as soon as they return to classes.

Student Performance: You must maintain your standards throughout the duration of the semester. There will be no extra credit and there will be little time for playing "catch-up." **If you fail three (3) consecutive assignments or reading quizzes, you will be dropped from the class with a failing grade with no further warning.** If you repeatedly fail to submit required work on time, you may be dropped from the class at the discretion of the instructor. **You must complete Quiz 1 and the Ice Breaker Discussion by September 11th, 2024, the census date, or you will be automatically dropped from the course.**

GENERAL POLICIES

- ❖ **Behavior:** Students are expected to be considerate of one another as well as of the instructor. If you need guidance, heed the words of the late Justice Antonin Scalia, "I attack ideas. I don't attack people. And some very good people have some very bad ideas. And if you can't separate the two, you gotta get another day job." Conduct that interferes with other students' right to learn will not be tolerated.
- ❖ **Getting help:** Come see me or email me if you have a problem with readings, lecture, or assignments. If you are having difficulty of any kind **the earlier you ask for help, the easier the solution to your problem will be.** I cannot help if I am unaware. When emailing, please be sure to include your full name, the course number, and section number in the subject line of your email. **Ex. GOVT 2305-003; the course number is 2305, the section number is 003.**
- ❖ **Academic Honesty:** Honesty is the expected standard. **Plagiarism, using AI (artificial intelligence) technology to generate answers, and cheating (copying answers from an outside source or another student) will not be tolerated and can be grounds for dismissal from South Plains College.** Incidents of cheating on examinations will result in failure of the course and potential consequences such as dismissal from South Plains College.

SPECIAL CONSIDERATIONS

For information regarding Intellectual Exchange, Disabilities, Non-Discrimination, Title IX Pregnancy Accommodations, CARE (Campus Assessment, Response, and Evaluation) Team, and Campus Concealed Carry, please use the following link: [Syllabus Statements \(southplainscollege.edu\)](https://southplainscollege.edu).

REQUIREMENTS RELATED TO COVID-19:

If you are experiencing any of the following symptoms, please do not attend class and either seek medical attention or test for COVID-19.

- Cough, shortness of breath, difficulty breathing
- Fever or chills
- Muscles or body aches
- Vomiting or diarrhea
- New loss of taste and smell

Please also notify **DeEtte Edens**, BSN, RN, Associate Director of Health & Wellness, at dedens@southplainscollege.edu or **806-716-2376**. Proof of a positive test is required. A home test is sufficient but students must submit a photo of the positive result. The date of test must be written on the test result and an ID included in the photo. If tested elsewhere (clinic, pharmacy, etc.), please submit a copy of the doctor's note or email notification. Results may be emailed to DeEtte Edens, BSN, RN at dedens@southplainscollege.edu.

A student is clear to return to class without further assessment from DeEtte Edens, BSN, RN if they have completed the 5-day isolation period, symptoms have improved, and they are without fever for 24 hours without the use of fever-reducing medication. Students must communicate with DeEtte Edens, BSN, RN prior to their return date if still symptomatic at the end of the 5-day isolation. Please note that day 0 is the date of positive test. Day 1 begins the first full day after the date of positive result.

Student Absence for Observation of Religious Holy Days: A student who is absent from classes for the observation of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence **if, not later than the fifteenth day after the first day of the semester, the student had notified the instructor of each scheduled class that the student would be absent for a religious holy day.**

*****I will accommodate students who have the appropriate documentation of disability. Documented or not; however, contact me during the first week of class to discuss our plan of action.*****

Evaluation Method:

14 Chapter Reading Quizzes	20%
3 Exams	35%
7 Video Assignments/Assignments	30%
4 Discussions (with responses)	15%

Grading: The grading scale will be as follows:

90-100 = A	80-89 = B	70-79 = C	60-69 = D	59 or below = F
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You earn your grade; I enter that grade.

Quizzes: The instructor will administer **14** quizzes over materials. Should a student miss a reading quiz deadline they will not be allowed to make-up the quiz without instructor approval. You will be allowed up to **TWO** attempts for each quiz for the **average grade** of your attempts (you do not have to take quizzes twice, but this will prevent those from trying to “preview” questions rather than properly preparing).

Assignments: There will be a reasonable amount of assignments in this class (not all will require the same amount of effort). These assignments are designed to expand student understanding and knowledge. Late assignments will receive deductions of **10 points each day late** and **will not be accepted after 5 days (always contact me if there are extenuating circumstances)**. Remember that individual assignments/discussions will have a greater impact on your grade than missing a single quiz. It would always be best to complete all assignments rather than attempt to offset a zero in these categories of evaluation. Please be advised, depending on the length of an assignment, it may take me more than a week to grade certain assignments. If you have any questions or concerns, please just send an email to me.

Discussion Threads: Every semester I create a discussion thread to discuss current events related to government. Carefully read the handout (on blackboard with your first discussion) detailing discussions and how to receive full credit. Discussions consist of an initial post of 500 words and must include at least two outside sources of information (outside of class materials...that’s right, research a little). You must also complete two fully developed 150-word responses to two different classmates. As with assignments, an automatic deduction of **10 points will be assessed each day late and will not be accepted after 5 days**.

Exams: There will be three exams including your final exam. Exams will consist of both multiple-choice questions and short or fill-in-the-blank answers. The final will not include short answers, but will have a fill-in-the-blank section for expediency (grades must be turned in quickly at the end of the session). “**Make-up**” exams will be allowed **with prior notification**, but may require documentation. Students wishing to take a make-up exam must apply to the instructor via email. **There will be no “make-ups” for the FINAL EXAM due to time constraints**. However, please contact me in the case of an emergency.

AI (artificial intelligence): If I suspect that a student has submitted artificially generated discussions, assignments, or test answers, I will provide three sources of AI detection before requesting a conference. Whether you attend class in-person or online, you will be required to meet with me via video conference where you will be given the opportunity to respond orally to questions. If you fail to attend a meeting, or you cannot answer questions verbally, you will be given a zero. While AI is useful, it is silly to attend a class where you have no intention of actually acquiring new information.

Tentative Course Schedule for Pacing

This course takes place across 16 weeks. I will separate your course content by weeks to help you stay organized. You may jump ahead on video assignments/assignment and quizzes, but exams will have a scheduled window. Please be advised that this is tentative meaning that I may adjust this schedule as needed.

WK	Topic	Reading	
1	Roots of American Government	Ch. 1 Declaration of Independence	Quizzes 1-3 ASSIGNMENTS 1 & 2 DISCUSSION 1 EXAM 1 WEEK OF SEPT 9TH
2-3	The Constitution (Bill of Rights)	Ch. 2 Federalist 10, 51 The U.S. Constitution	
4	The Federal System	Ch. 3	
5-6	Congress	Ch. 6 Excerpts from Fenno's, <i>Homestyle</i>	Quizzes 4-6 ASSIGNMENTS 3 & 4 DISCUSSION 2
7	The Presidency	Ch. 7 Federalist 70 Neustadt's, "Presidential Power."	
8	The Bureaucracy	Ch. 8 "Constitutional Democracy and Bureaucratic Power."	
9	The Judiciary	Ch. 9 Federalist 78	Quizzes 7-9 ASSIGNMENT 5 & 6 DISCUSSION 3 EXAM 2 WEEK OF OCT 28TH
10	Civil Liberties	Ch. 4	
11	Civil Rights	Ch. 5	
12	Public Opinion and Political Socialization	Ch. 10	Quizzes 10-12 ASSIGNMENT 7
13	Political Parties/Interest Groups	Ch. 11/Ch. 14	
14	Campaigns, Elections, & Voting	Ch. 12 & 13	Quiz 13-14 DISCUSSION 4
15	The News Media		
	Finals Week	Will not be cumulative	FINAL EXAM 3 WEEK OF DEC 9TH

SPC Tutors

Tutoring is FREE for all currently enrolled students. Make an appointment or drop-in for help at any SPC location or online! Visit the link below to learn more about how to book an appointment, view the tutoring schedule, and view tutoring locations.

<http://www.southplainscollege.edu/exploreprograms/artsandsciences/teacheredtutoring.php>

Tutor.com

You also have 180 FREE minutes of tutoring with Tutor.com each week, and your hours reset every Monday morning. Log into Blackboard, click on the tools option from the left-hand menu bar. Click on the Tutor.com link and you will automatically be logged in for free tutoring. You may access tutor.com tutors during the following times:

Monday – Thursday: 8pm-8am, Friday: 6pm – 8am Monday morning.

For questions regarding tutoring, please email tutoring@southplainscollege.edu or call 806-716-2538.