Instructor: Mackinzee Escamilla

Email: mescamilla@southplainscollege.edu

Virtual Appointment Scheduler: **https://calendly.com/mescamilla-spc/student-meeting**

Office Hours:

Monday	Tuesday	Wednesday	Thursday	Friday
1:30 – 3:30 p.m.	1:30 – 3:30 p.m.	1:30 – 3:30 p.m.	1:30 – 3:30 p.m.	Virtually, by appointment

*If you need to meet with me outside of the times that I've listed, please email me and we'll set something up. I will do my best to accommodate your schedule!

Course Description

This course is a continuation of English 1301, which includes an introduction to literature and collateral readings. It also teaches students how to write a college-level research paper.

Scope/Purpose

English 1302 continues the purpose of English 1301: to help students to think well by helping them to write well. Unlike English 1301, English 1302 has a two-fold purpose: it encourages critical thinking by introducing the students to imaginative literature, to the modes of artistic thought, and to critical responses appropriate to these modes of thought.

Instructional Objectives

By the end of the course, students should have written a multiple source paper and at least two analytical papers in APA style which demonstrate the ability:

- To practice and refine the skills of expository and argumentative writing already developed in English 1301;
- To understand the major elements of literature as these are highlighted by the instructor;
- To apply critical thinking to the study of literature and to write essays which demonstrate that critical thinking, such as summary, paraphrase, synthesis, and single-source assignments;
- To use a library for research purposes; to research and write an accurately documented paper.

Requirements

1. Students will read numerous short stories and poems, will participate in class discussions of the readings, and will be tested over their understanding of the readings through quizzes, examinations, and/or written assignments.
2. Students will complete one or more written assignments which may include, but not be limited to, one multi-source research paper, two or more shorter papers (summary, synthesis, critique, explication), or a series of research questions or projects.
3. Individual instructors may also require major examinations over the readings or any part of the course content.
4. Individual instructors may occasionally use film, stage productions, or other art forms to support the text, in which case students may also be tested over their understanding of content or of differences between the written text and the alternate presentation of that text.

Textbook and Supplies

Your eBook and Mindtap access code were included in the cost of your tuition, and there is nothing more for you to purchase.

Software Requirements

You are required to have access to the following technologies:

- High-speed Internet connection
- Web browser
- Blackboard account
- Mindtap account
- Microsoft Word (more information can be found on the 'Required Technologies' page in Blackboard)

Communication

I will answer emails within 24 hours with the exception of weekends. While I encourage you to send an email any time you need anything, regardless of the time of day, please take my response times into account.

I expect the same attention to email correspondence from you. Please be attentive to any message I send at your earliest convenience.

Your South Plains College email is the official communication for this course.

Attendance Policy

Regular, consistent participation is required for this course. Any class session or activity missed, regardless of cause, reduces the opportunity for learning and may adversely affect a student's achievement. Accordingly, this course requires student attendance and participation in order for students to remain enrolled in a class(es).

You should log in to Blackboard frequently and check your SPC email daily. I will post announcements and send emails regularly.

I do not drop students for non-attendance. It is your responsibility to initiate the drop process if you decide not to complete the course. Students who stop attending but don't complete the coursework will receive an F at the end of the semester.

Be advised – I do not accept late work for any reason.

Grading Policy

Final grades will be assigned based on the following percentages:

Research Paper Final Draft	15%
Annotative Bibliography	10%
Research Paper Outline	10%
Research Paper Peer Review	5%
Research Paper Initial Draft	5%

Blackboard Assignments	10%
Mindtap Assignments and Quizzes	10%
Commonplace Book Pages	15%
Literary Analysis Paper	15%
APA Formatting and Citation Exam	5%

It is up to you to monitor your average and course progress. If at any time you feel that you need to discuss your course progress with me, it is your responsibility to make contact.   You can find your current average via the 'Gradebook' link in Blackboard.

Reading Assignments and Commonplace Book Pages Discussions

A large part of this course is discussion of the literature you've been assigned. To that end, you must read the stories you've been assigned before you come to class. To make sure you've done this and can contribute to the discussion, you'll complete a commonplace book page and submit it at the beginning of each module, then use it to guide your discussion and answer questions about the literature.

You are expected to be able to discuss, intelligently, the reading that was assigned for that day, and relate that reading to the concepts we've discussed in class.

There are two parts to each module discussion assignment. The first is an **initial post in which you will upload your commonplace book page for the module**. The second part includes **responses** to your peers, which will be due in the second half of each module.   A 5-point deduction will be applied to initial posts not posted by the first deadline, and no response posts will be counted for credit after the second deadline.

Mindtap Exercises

Several Mindtap exercises must be completed over the course of the semester. Due dates are available on the course calendar. In addition to covering the content presented in the assigned reading and video lectures, these exercises will help you review your grammar and help you think about the writing process. I will not accept late submissions for any reason.

Blackboard Exercises

You will also complete several Blackboard exercises over the course of the semester. Due dates are available on the course calendar. These exercises will include watching video lectures, taking accompanying quizzes, annotating documents, and discussions. I will not accept late submissions for any reason.

Literary Analysis Paper

You will be required to write one three-page literary analysis papers for this course. Instructions for this assignment can be found in Blackboard. I do not accept late work for any reason.

Research Project

You will be required to complete a multi-part research project over the course of the semester. Details for these assignments can be found in Blackboard. Late work will not be accepted for any reason.

Due Dates

Due dates are posted on the course calendar and are firm. I do not grant extensions or allow late work for any reason. Work submitted after the due date will not be evaluated and will receive a grade of 0.

Due times are <u>noon</u> on the date listed on the calendar.

As an online student, you assume the responsibility for your technology. I suggest three things:

1. Have a backup plan in place from day one, just in case your technology fails.
2. After submitting an assignment, return to the assignment submission before the due date and make sure it's been submitted properly. If it's not submitted properly by the due date, you will not receive credit for it, regardless of whether or not you thought the paper had submitted.
3. Don't wait until the last minute to submit assignments. If you have trouble, but no one is available to help you, you will still not able to submit the assignment late.

You are responsible for making sure your work has been submitted properly. No late work is accepted for any reason.

Assignment Submission

I cannot accept any assignment via email, for any reason. It is your responsibility to make sure the assignment submitted properly *before* the due date. No documents will be accepted after the submission deadline has passed, for any reason.

Please note: any assignment that is not at least half of the minimum required length upon submission will receive a grade of a zero.

Additionally, all files must be submitted as .docx documents (Microsoft Word). I cannot accept .gdoc, .pages, .odt, .rtf, or .txt files. If you submit anything other than a .docx file, you will be given a 0 for that assignment and will not be allowed to make it up.

Papers will be submitted in Blackboard. I will not make allowances for the late policy because of misplaced files or files with non-standard file names.

Please understand: File management is a skill that, as an online student, you should be very comfortable with. I cannot accept late work from students who didn't understand what folder to save their files to. This is extremely important.

You are responsible for making sure your work has been submitted properly. No late work is accepted for any reason

Style Guide

We will use the APA 7th edition style guide for formatting and documentation in this course. Specific rules regarding this particular style guide can be found in your Blackboard course. All documents you submit should be formatting using APA standards, and all citations you write, whether in-text or on a References page, should follow APA guidelines for citation.

Academic Integrity

It is the aim of the faculty at South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences and possible suspension.   Please refer to the SPC General Catalog regarding consequences for cheating and plagiarism.

Do not, under any circumstances, turn in another student's work as your own. Do not, under any circumstances, give your work to anyone else to turn in as their own. Do not copy and paste from the Internet. All of these situations are representative of academic dishonesty and will be treated as such.

I have zero tolerance for cheaters. If I suspect you of cheating, I will drop you without discussion. Please trust me when I say I have ways of determining whether or not you've cheated that you can't get around, as smart as you are. ;-)

Disclaimer

Because we will use Blackboard to conduct a portion of this class, please note that the materials you may be accessing in chat rooms, bulletin boards or unofficial web pages are not officially sponsored by South Plains College. The United States Constitution rights of free speech apply to all members of our community regardless of the medium used. We disclaim all liability for data, information or opinions expressed in these forums.

Diversity Statement

In this course, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world, and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should be and can be.

Special Services

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Special Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Special Services Coordinator. For more information, call or visit the Special Services Office in the Student Services Building, 806-894-9611, extension 2529.

Student Code of Conduct

Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning**. Student conduct which disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.**

Discussion Post Grading Checklist

Initial Post (1)		
Content • Commonplace book page uploaded on time • Commonplace book page is complete	50 pts.	Comments:
Total	50 pts.	
Response Posts (2)		
Content • Responds to peer in a substantive manner • Adds something to the conversation	25 pts. each/50 pts. total	Comments:
Total	50 pts.	

Annotative Bibliography Grading Checklist

Citations Citations correctly constructed according to APA standards	20 pts. (2.5 each entry)	Comments:

Annotations
    At least 50 words long
    Summarizes source
    Discusses importance of source for research
	66 pts.
	(8.25 each entry)	

Formatting
    APA title page
    APA header
    Times New Roman, 12 pt. font
    Double-spaced lines
    Hanging indent for each citation
    1" margins
	14 pts.
	(2 pts. each element)	

Guidelines 8 annotative entries, total	12.5 pts. per entry	
Total	100 pts.	

Thesis Statement, Formal Outline, and Quotes Assignment Grading Checklist

Thesis Statement Has an obvious main idea and controlling idea.	10 pts.	

Outline
    Three pages long
    Appropriate levels for sections, paragraphs, details, and subdetails
	40 pts.	

Quotes
    Six sources
    Correct citation
    At least two quotes per source.
    Properly formatted quote.
	30 pts.
	(five points per citation)	

Formatting
    APA header
    APA title page
    Times New Roman, 12 pt. font
    Double-spaced lines
    Hanging indent for each citation
    1" margins
	20 pts.	

Total	100 pts.	

Initial Research Paper Draft Grading Checklist

		Comments:
Length 　　Paper is at least 　　75% complete	20 pts.	
In-Text Citations 　　Contains in-text 　　citations for both 　　directly quoted and 　　paraphrased 　　material.	30 pts.	
Formatting 　　APA header 　　APA heading 　　Times New Roman, 　　12 pt. font 　　Double-spaced 　　lines 　　Hanging indent for 　　each citation 　　1" margins	20 pts.	
References Page 　　Contains 　　References page, 　　with at least six 　　sources	30 pts.	
Total	100 pts.	

Research Paper Final Draft Grading Rubric

Category	Highly Proficient		Acceptably Proficient		Minimally Proficient		Non-Proficient	
Thesis Statement *10 pts.*	Precise, succinct thesis statement with obvious main idea and controlling idea; original and compelling 10 pts.		Acceptable thesis statement has main and controlling idea, but may not be original or compelling. 7.5 pts.		Thesis statement is confusing or not immediately obvious. Missing main idea or controlling idea. 5 pts.		No thesis statement evident. 0 pts.	
Body Paragraphs *10 pts.*	All body paragraphs are unified and coherent; each body paragraph contains one distinct point; each body paragraph has a topic sentence that is directly related to the thesis; body sentences are related to the topic sentence. 10 pts.		Body paragraphs are mostly unified and coherent; topic sentences are largely related to the thesis, with one error at most; supporting sentences are mostly related to the topic sentence, with no more than one error. 7.5 pts.		Body paragraphs are not wholly unified and/or coherent; topic sentences are mostly unrelated to the thesis, with more than one error; body sentences are mostly unrelated to topic sentences. OR Paper does not meet the length requirement by one page. 5 pts.		Body paragraphs are completely un-unified and incoherent; topic sentences are not related to thesis; body sentences are not related to topic sentences. OR Paper does not meet the length requirement by 2 or more pages. 0 pts.	
Grammar, Spelling, Mechanics *10 pts.*	Minimal grammar, spelling, or mechanical errors (2 maximum). 10 pts.		3-5 grammar, spelling, or mechanical errors. 7.5 pts.		6 - 8 grammar, spelling, or mechanical errors. 5 pts.		9 or more spelling, grammar, or mechanical errors. 0 pts.	
Style *10 pts.*	Introductory and concluding paragraphs are compelling and creative; sentence structure is widely varied (simple sentences, compound sentences, complex sentences, compound-complex sentences); exceptional use of transitional phrases; academic/elevated/creative word choice; appropriate		Introductory and concluding paragraphs are satisfactory; sentence structure is somewhat varied (simple sentences, compound sentences, complex sentences, compound-complex sentences); occasional use of transitional phrases; mostly academic/elevated/creative word choice; mostly		Introductory and concluding paragraphs are unsatisfactory; sentence structure is unvaried (simple sentences, compound sentences, complex sentences, compound-complex sentences); occasional use of transitional phrases; missing academic/elevated/creative word choice; considerably		No introductory or concluding paragraphs; completely unvaried sentence structure; or sentences with so many structural mistakes as to render the sentences	

	tone; no slang or informal language. 10 pts.		appropriate tone; some slang or informal language. 7.5 pts.		inappropriate tone; excessive slang or informal language. OR Minor use of 1st or 2nd person (one or two references) 5 pts.		illegible; wholly informal language. OR Excessive of 1st or 2nd person. 0 pts.	
In-Text Citation *25 pts.*	In-text citations are formatted according to APA standards, with no incorrect or missing citations; all outside information has a citation. 25 pts.		In-text citations are formatted according to APA standards, with 3 – 4 incorrect citations OR 3 – 4 paraphrased passages lacking a citation. 18.75 pts.		In-text citations are formatted according to APA standards, with 5 - 8 incorrect citations OR 5 - 8 paraphrased passages lacking a citation. 12.5 pts.		More than 8 incorrect citations or 8 paraphrased passages lacking in-text citation. 0 pts.	
References Citations *25 pts.*	References citations are formatted according to APA standards, with no exceptions. 25 pts.		References citations are formatted according to APA standards, with 1 - 2 exceptions. 18.75 pts.		References citations are formatted according to APA standards, with 3 - 4 exceptions 12.5 pts.		Missing References page. OR All citations have 2 or more consistent citations errors. 0 pts.	
Selected Sources *5 pts.*	Selected sources follow assignment instructions with no exceptions. 5 pts.		Selected sources follow assignment instructions with 1 exception. 3.75 pts.		Selected sources follow assignment instructions with 2 exceptions. 2.5 pts.		Selected sources follow assignment instructions with 3 or exceptions. 0 pts.	
Formatting *5 pts.*	No errors in formatting. 5 pts.		1 error in formatting. 3.75 pts.		2 errors in formatting. 2.5 pts.		3 or more errors in formatting. 0 pts.	

Literary Analysis and Response Paper Grading Rubric

	Highly Proficient	Acceptably Proficient	Minimally Proficient	Non-proficient
Content (20 pts.)	• Question answered thoroughly and effectively • Paper has a clear thesis statement, with both a main and controlling idea. • All paragraph topic sentences are directly and obviously related to the thesis statement. • All paragraph body sentences directly support the topic sentence. • Each body paragraph discusses one point directly related to the thesis 20 pts.	• Question answered thoroughly and effectively • Paper has a clear thesis statement, with both a main and controlling idea. • Most topic sentences are directly and obviously related to the thesis statement. • Most body sentences directly support the topic sentence. • Each body paragraph discusses one point directly related to the thesis 14 pts.	• Question answered in the most basic fashion but requires more depth and explanation • Paper has an unclear thesis statement, without main and controlling idea. • No topic sentences are directly and obviously related to the thesis statement. • Problems with unity. • Body paragraphs discuss more than one point or are repetitive. 10 pts.	Major problems with thesis, structure, and organization. AND/OR Essay does not follow appropriate pattern. 0 pts.
Support (20)	• Thesis supported by passages and evidence from the text. • Direct quotes from literature included in each body paragraph • Direct quotes obviously relate to paragraph topic/thesis 20 pts.	• Thesis supported by passages and evidence from the text. • Direct quotes from literature included • Direct quotes are not obviously related to paragraph topic/thesis 14 pts.	• Too few quotes from literature 10 pts.	• No direct quotes from literature AND/OR Paper does not meet length requirement; short by one page 0 pts.
Grammar & Style (20)	Minimal grammar, spelling, or mechanical errors (at most 2). AND Introductory and concluding paragraphs are compelling and creative; sentence structure is widely varied (simple sentences, compound	3 – 5 grammar, spelling or mechanical errors. AND/OR Introductory and concluding paragraphs are satisfactory; sentence structure is somewhat varied; satisfactory use of transitional phrases;	6 – 8 grammar, spelling, or mechanical errors. AND/OR Introductory and concluding paragraphs are unsatisfactory; sentence structure is mostly unvaried; occasional use of	9 or more grammar, spelling, or mechanical errors. AND/OR No introductory or concluding paragraphs; completely unvaried sentence structure, or

	sentences, complex sentences), exceptional use of transitional phrases, academic/elevated/creative word choice; appropriate tone; no slang or informal language 20 pts.	mostly academic/elevated/creative word choice; mostly appropriate tone; some slang or informal language; slightly problematic 14 pts.	transitional phrases; unacademic word choice; considerably slang or informal language; considerably problematic 10 pts.	sentences with so many structural mistakes as to render the sentences illegible; wholly informal language 0 pts.
Citation (20)	• Correct and appropriate in-text citation • Correct and appropriate References citation 20 pts.	• Either in-text citation or References citation has errors 14 pts.	• Both in-text citation or References citation have errors 10 pts.	• Missing either in-text citation or References citations 0 pts.
Formatting (20) *APA formatting guidelines*	No errors in formatting. 20 pts.	1 error in formatting 14 pts.	2 errors in formatting 10 pts.	More than 2 errors in formatting. 0 pts.